



2019 Summer Base Building Fellowship

Duration: 20 hours per week, includes work on evenings and weekends; June 17- August 30

Location: Central SE Portland; travel required

Compensation: \$15/hour

Deadline to Apply: Monday, June 3rd by 5 pm

The Bus Project mobilizes young people to move Oregon forward through civic engagement, leadership development, and advocacy work. We register and turn out thousands of young voters every year by working on issues like election reform, and economic, climate and housing justice. We need your help! With the 2020 election cycle just around the corner, this summer will lay a critical foundation for building relationships, supporters, and voters for us to make a powerful impact in 2020. Fellows will focus on educating the public and gaining support for lowering the voting age to 16 in Oregon and repealing Measure 11 (mandatory minimum sentencing) for youth.

Fellows will be tasked with extensive community outreach, education and training with direct staff support to develop and strengthen their community organizing skills. As a Base Building Fellow, you'll gain crucial experience in the political and nonprofit fields and receive training from Bus Project staff. Fellows must be able to commit to 20 hours a week, primarily weeknights and weekends, with some weekday shifts. You'll learn and use grassroots organizing skills and be able to do it all: volunteer recruitment and management, advocacy and supporter outreach, event planning, data management, and voter registration.

Responsibilities:

- Plan and lead base building events including canvassing and phone banking
- Perform significant constituent outreach for volunteer recruitment and other base-building projects.
- Recruit, organize, and train volunteers
- Manage tasks such as data entry, voter registration entry, and help staff with other projects
- Draft emails, blog posts, and Facebook, Twitter, and Instagram posts

Qualifications:

- Availability on weekends and nights
- Desire to learn the basics of grassroots organizing
- High energy, flexibility, and a can-do attitude
- Strong interpersonal skills, in-person and on the phones
- Great problem-solving and organizational skills
- Ability to handle a variety of projects simultaneously and often independently
- Access to reliable transportation

To apply, please submit a letter of interest and resume to maddie@busproject.org no later than **Monday, June 3rd by 5pm**. Applications will be reviewed as they are received with rolling interviews scheduled. The Bus Project is an equal opportunity employer committed to a diverse work environment. People of color,

people with disabilities, people of diverse sexual orientations, gender expressions, and identities are encouraged to apply.